

## **Companies House Executive Board – summary minutes – 26 August 2009**

### **Service Directive**

The Board were provided with an update of the elements that affected Companies House.

### **CAP Update**

The programme was on track and the communication exercise to customers was ongoing, with positive feedback being received.

### **e100 Programme Update**

The Enhanced Electronic Capability Project (EECP) was near completion and following initial testing, the outcome was positive.

### **Agency Business Board (ABB) Update and Monthly Scorecard for July**

The Board was provided with the monthly update from ABB. There had been a disruption to the Web-filing service during July due to a server problem. The situation had been resolved and the service had improved. Our web services had been made available 24/7 as from 1 August.

### **Financial Performance**

The monthly Financial Reporting Pack for July was circulated to members for information.

### **Review of Executive Board Critical Risks**

The Board members reviewed the current risk register and agreed the amendments to some of the risk profiles presented.

### **Charter Mark**

Following an assessment in July, Companies House retained the Charter Mark standard.