To file this form on paper carries a £30.00 filing fee. Filing online via our WebFiling service is £15.00

Companies House
for the record

# 363a

***Please complete in typescript, or in bold black capitals.***

**CHFP000**

# Annual Return

**Company Number**

**Company Name in full**

## Date of this return

The information in this return is made up to

Day Month Year

## Date of next return

If you wish to make your next return to a date earlier than the anniversary of this return please show the date here. Companies House will then send a form at the appropriate time.

Day Month Year

## Registered Office

Show here the address **at the date of this return.**

*Any change of registered office **must** be notified on form 287.*

Post town

County / Region

UK Postcode

## Principal business activities

Show trade classification code number(s) for the principal activity or activities.

If the code number cannot be determined, give a brief description of principal activity.

Companies House receipt date barcode

***This form has been provided free of charge by Companies House***

When you have completed and signed the form please send it to the Registrar of Companies at:

**Companies House, Crown Way, Cardiff, CF14 3UZ** **DX 33050 Cardiff**
for companies registered in England and Wales **or**
**Companies House, 139 Fountainbridge, Edinburgh, EH3 9FF** **DX 235 Edinburgh**
for companies registered in Scotland **or LP - 4 Edinburgh 2**

Form April 2002

## Register of members

If the register of members is not kept at the registered office, state here where it is kept.

Post town

County / Region

UK Postcode

## Register of Debenture holders

If there is a register of debenture holders, or a duplicate of any such register or part of it, which is not kept at the registered office, state here where it is kept.

Post town

County / Region

UK Postcode

## Company type

Please tick the appropriate box

- Public limited company
- Private company limited by shares
- Private company limited by guarantee without share capital
- Private company limited by shares exempt under section 30
- Private company limited by guarantee exempt under section 30
- Private unlimited company with share capital
- Private unlimited company without share capital

## Company Secretary

* Voluntary details.

*(Please photocopy this area to provide details of joint secretaries).*

**Details of a new company secretary must be notified on form 288a.**

**Name**

* Style / Title

Forename(s)

Surname

**Address** ††

Post town

County / Region

UK Postcode

Country

†† **Tick this box if the address shown is a service address for the beneficiary of a Confidentiality Order granted under section 723B of the Companies Act 1985 otherwise, give your usual residential address. In the case of a corporation or Scottish firm, give the registered or principal office address.**

If a partnership give the names and addresses of the partners or the name of the partnership and office address.

## Directors

*Please list directors in alphabetical order.*

**Details of new directors must be notified on form 288a**

***Directors*** In the case of a director that is a corporation or a Scottish firm, the name is the corporate or firm name.

†† **Tick this box if the address shown is a service address for the beneficiary of a Confidentiality Order granted under section 723B of the Companies Act 1985 otherwise, give your usual residential address. In the case of a corporation or Scottish firm, give the registered or principal office address.**

**Name** * Style / Title

Day Month Year

Date of birth __ __ / __ __ / __ __ __ __

Forename(s)

Surname

**Address** ††

Post town

County / Region

UK Postcode

Country

**Nationality**

**Business occupation**

* Voluntary details.

***Directors*** In the case of a director that is a corporation or a Scottish firm, the name is the corporate or firm name.

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**Name** * Style / Title

Day Month Year

Date of birth __ __ / __ __ / __ __ __ __

Forename(s)

Surname

**Address** ††

Post town

County / Region

UK Postcode

Country

**Nationality**

**Business occupation**

**Issued share capital**

Enter details of all the shares in issue at the date of this return.

| Class *(e.g. Ordinary/Preference)* | Number of shares issued | Aggregate Nominal Value *(i.e Number of shares issued multiplied by nominal value per share, or total amount of stock)* |
|---|---|---|
| | | |
| | | |
| | | |
| | | |
| Totals | | |

**List of past and present shareholders**

*(Use attached schedule where appropriate)*

A full list is required if one was not included with either of the last two returns.

There were no changes in the period ☐

| | on paper | in another format |
|---|---|---|
| A list of changes is enclosed | ☐ | ☐ |
| A full list of shareholders is enclosed | ☐ | ☐ |

**Certificate**

I certify that the information given in this return is true to the best of my knowledge and belief.

**Signed** _____ **Date** _____

† Please delete as appropriate.

† a director /secretary

When you have signed the return send it with the fee to the Registrar of Companies. Cheques should be made payable to **Companies House.**

This return includes ☐ continuation sheets.

*(enter number)*

You do not have to give any contact information in the box opposite but if you do, it will help Companies House to contact you if there is a query on the form. The contact information that you give will be visible to searchers of the public record.

_____

_____

_____ Tel _____

DX number _____ DX exchange _____

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**Name** * Style / Title

Day Month Year

Date of birth __ __ / __ __ / __ __ __ __

Forename(s)

Surname

**Address** ††

Post town

County / Region

UK Postcode

Country

**Nationality**

**Business occupation**

* Voluntary details.

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**Name** * Style / Title

Day Month Year

Date of birth __ __ / __ __ / __ __ __ __

Forename(s)

Surname

**Address** ††

Post town

County / Region

UK Postcode

Country

**Nationality**

**Business occupation**

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Day Month Year

Date of birth __ __ / __ __ / __ __ __ __

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Surname

**Address** ††

Post town

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**Name** * Style / Title

Day Month Year

Date of birth __ __ / __ __ / __ __ __ __

Forename(s)

Surname

**Address** ††

Post town

County / Region

UK Postcode

Country

**Nationality**

**Business occupation**

**Company Number**

**Company Name in full**

* Voluntary details.

## Company Secretary

(Please photocopy this area to provide details of joint secretaries).

If a partnership give the names and addresses of the partners or the name of the partnership and office address.

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**Details of a new company secretary must be notified on form 288a.**

**Name** * Style / Title

Forename(s)

Surname

**Address** ††

Post town

County / Region

UK Postcode

Country

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**Details of new directors must be notified on form 288a**

**Name** * Style / Title

Day Month Year

Date of birth / /

Forename(s)

Surname

**Address** ††

Post town

County / Region

UK Postcode

Country

**Nationality**

**Business occupation**

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Day Month Year

Date of birth __ __ / __ __ / __ __ __ __

Forename(s)

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**Address** ††

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**Name** * Style / Title

Day Month Year

Date of birth __ __ / __ __ / __ __ __ __

Forename(s)

Surname

**Address** ††

Post town

County / Region

UK Postcode

Country

**Nationality**

**Business occupation**

Companies House
for the record

CHFP000

# List of past and present shareholders
# Schedule to form 363a

**Company Number**

**Company Name in full**

- Changes to shareholders particulars or details of the amount of stock or shares transferred must be completed each year
- You must provide a "full list" of all the company shareholders on:
  - The company's first annual return following incorporation;
  - Every third annual return after a full list has been provided
- List the company shareholders in alphabetical order or provide an index
- List joint shareholders consecutively

| Shareholders' details | Class and number of shares or amount of stock held | Shares or amount of stock transferred *(if appropriate)* | |
|---|---|---|---|
| | | Class and number of shares or amount of stock transferred | Date of registration of transfer |
| Name<br>Address<br>UK Postcode | | | |
| Name<br>Address<br>UK Postcode | | | |
| Name<br>Address<br>UK Postcode | | | |

# List of past and present shareholders (Continued)

**Company Number**

| Shareholders' details | Class and number of shares or amount of stock held | Shares or amount of stock transferred *(if appropriate)* | |
|---|---|---|---|
| | | Class and number of shares or amount of stock transferred | Date of registration of transfer |
| Name<br>Address<br>UK Postcode | | | |
| Name<br>Address<br>UK Postcode | | | |
| Name<br>Address<br>UK Postcode | | | |
| Name<br>Address<br>UK Postcode | | | |
| Name<br>Address<br>UK Postcode | | | |