

# NM02

## Notice of change of name by conditional resolution



**A fee may be payable with this form.**  
Please see 'How to pay' and the 'Checklist' on the last page.

✓ **What this form is for**  
You may use this form to give notice  
of a conditional change of name.

✗ **What this form is NOT for**  
You cannot use this form to give  
notice of an unconditional change of  
name.

For further information, please  
refer to our guidance at  
[www.companieshouse.gov.uk](http://www.companieshouse.gov.uk)

### 1 Company details

Company number

Existing company  
name in full

→ **Filling in this form**  
Please complete in typescript or in  
bold black capitals.

All fields are mandatory unless  
specified or indicated by \*

### 2 Proposed name

The above company resolved to change the company name to:

Proposed name <sup>1</sup>

Please note the Registrar cannot act upon this notice until the conditional  
resolution has been received.

#### <sup>1</sup> Sensitive words

If the proposed name contains  
sensitive or restricted words or  
expressions you must provide form  
NM06 'Request to seek comments  
of government department or other  
specified body on change of name'  
and the appropriate supporting  
information before the name can be  
changed.

### 3 Confirmation

Has/Have the condition(s) been met? <sup>2</sup>

- Yes** A fee of £10 is payable.  
 **No** A fee is not payable.

<sup>2</sup> If the condition(s) has/have not  
been satisfied, the Registrar cannot  
act upon this notice until a further  
notice has been received confirming  
the satisfaction of such condition(s).  
This can be notified on form NM03  
'Notice confirming satisfaction of  
the conditional resolution for change  
of name'.

### 4 Signature

I am signing this form on behalf of the company.

Signature

Signature

X

X

This form may be signed by:  
Director <sup>3</sup>, Secretary, Person authorised <sup>4</sup>, Liquidator, Administrator,  
Administrative receiver, Receiver, Receiver manager, Charity commission receiver  
and manager, CIC manager, Judicial factor.

#### <sup>3</sup> Societas Europaea

If the form is being filed on behalf  
of a Societas Europaea (SE) please  
delete 'director' and insert details  
of which organ of the SE the person  
signing has membership.

#### <sup>4</sup> Person authorised

Under either section 270 or 274 of  
the Companies Act 2006.

# NM02

## Notice of change of name by conditional resolution



### Presenter information

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name

Company name

Address

Post town

County/Region

Postcode

Country

DX

Telephone



### Checklist

**We may return forms completed incorrectly or with information missing.**

**Please make sure you have remembered the following:**

- The company name and number match the information held on the public Register.
- You have given the proposed name in section 2.
- You have enclosed the correct fee **only** if you have ticked 'yes' in section 3.
- You have attached a copy of the conditional resolution unless previously filed.
- You have signed the form.



### Important information

**Please note that all information on this form will appear on the public record.**



### How to pay

**A fee of £10 is payable to Companies House in respect of a notice of change of name by conditional resolution only if you have ticked 'yes' in section 3.**

Make cheques or postal orders payable to 'Companies House'.



### Where to send

**You may return this form to any Companies House address, however for expediency we advise you to return it to the appropriate address below:**

#### **For companies registered in England and Wales:**

The Registrar of Companies, Companies House,  
Crown Way, Cardiff, Wales, CF14 3UZ.  
DX 33050 Cardiff.

#### **For companies registered in Scotland:**

The Registrar of Companies, Companies House,  
Fourth floor, Edinburgh Quay 2,  
139 Fountainbridge, Edinburgh, Scotland, EH3 9FF.  
DX ED235 Edinburgh 1  
or LP - 4 Edinburgh 2 (Legal Post).

#### **For companies registered in Northern Ireland:**

The Registrar of Companies, Companies House,  
Second Floor, The Linenhall, 32-38 Linenhall Street,  
Belfast, Northern Ireland, BT2 8BG.  
DX 481 N.R. Belfast 1.



### Further information

For further information, please see the guidance notes on the website at [www.companieshouse.gov.uk](http://www.companieshouse.gov.uk) or email [enquiries@companieshouse.gov.uk](mailto:enquiries@companieshouse.gov.uk)

**This form is available in an alternative format. Please visit the forms page on the website at [www.companieshouse.gov.uk](http://www.companieshouse.gov.uk)**