

Short particulars of all the property charged.

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Notes

1. For the date of creation of a charge see section 410(5) of the Act *. (Examples - date of recording / registration of a Standard Security.)

2. A description of the instrument e.g. "Standard Security" should be given.

3. A certified copy of the instrument, if any, creating or evidencing the charge, together with this form with the prescribed particulars correctly completed must be delivered to the Registrar of Companies within 21 days after the date on which the transaction was settled or in the case of a charge created outside Great Britain comprising property situated outside Great Britain within 21 days after the date on which the copy of the instrument could, in due course of post, and if despatched with due diligence, have been received in U.K. Certified copies of any other documents relevant to the charge should also be delivered.

4. A certified copy must be signed by or on behalf of the person giving the certification and where this is a body corporate it must be signed by an officer of that body.

5. A fee of £13 is payable to Companies House in respect of each register entry for a mortgage or charge. Cheques and Postal Orders must be made payable to **Companies House**.

* ***As applied to LLPs by Schedule 2 of the Limited Liability Partnerships Regulations 2001***